

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**

**BY-LAW NO. 2012-13**

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Being a By-Law to affix a scale of costs applicable to all documentation processed under Part XI of the Municipal Act, 2001, C.25.

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WHEREAS pursuant to Section 385 of the Municipal Act, 2001, c. 25, By-Laws may be passed by the Council of a Municipality prescribing a scale of administration costs;

AND WHEREAS the Council deems it expedient to establish a scale of administrative costs to be charged for processing documentation;

NOW THEREFORE the Council of The Corporation of the Municipality of Powassan enacts as follows:

1. That the Council of the Corporation of the Municipality of Powassan authorizes **REALTAX INC.** to perform the administrative requirements of Part XI of the Municipal Act, 2001, c.25.
2. That the Clerk-Treasurer be duly authorized to charge the amount prescribed by this By-Law representing the administrative cost;
3. That the administrative cost applicable to the categories described herein shall be as outlined in schedule "A" attached.
4. That By-law 2007-29 be rescinded upon adoption of this by-law.

Read a first and second time on March 6, 2012.

Considered read a third and final time and adopted on March 20, 2012

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Mayor

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Clerk-Treasurer

## Schedule “A” By-Law No. 2012-13

Whereas section 385 of the Municipal Act, 2001 provides that a municipality may fix a scale of costs to be charged as reasonable costs of proceeding under Part XI of said act, the scale of costs per property shall be the following:

(HST must be added on the fees shown below)

<u>Service</u>	<u>Fee</u>
Set up files and prepare for tax registration	\$400.00
<b>Tax Registration</b>	<b>\$375.00</b>
(Includes preparing & registering a cancellation certificate, if required)	
<i>**Additional title search fees may be charged for properties that are registered in the land registry system (as opposed to the land title system)</i>	
 <i>Plus</i>	
Cancellation Certificate for pre-existing Tax Arrears Certificate	\$175.00
Notices under the <i>Farm Debt Mediation Act</i>	\$50.00 per addressee
Additional Farm Debt Notices or Bankruptcy Notices, if required	\$100.00 administrative fee <i>plus</i> \$50.00 per letter
Execution Searches (Sheriff’s Certificates)	\$20.00 per name
Copies of Executions (Writs of Seizure and Sale)	\$20.00 each
Corporate Searches	\$75.00 each
First Notices	20.00 each
Additional First Notices, if required	\$100.00 administrative fee <i>plus</i> \$20.00 per letter
<b>Final Notices</b> <b>Includes updating title search</b>	<b>\$175.00</b>
<i>Plus</i>	
Per Notice	\$20.00 each
Additional Notices, if required	\$100.00 administrative fee <i>plus</i> \$20.00 per letter
 <b>Tax Sale*</b>	 <b>\$700.00</b>

*Plus*

Send statement to interested parties by registered mail after payment into court has been made \$20.00 each

List a tax sale property with OntarioTaxSales.ca (optional) \$675.00

Cost of advertisements, auctioneer's fees and the cost of a survey, if needed

**Extension Agreement** \$350.00  
Prepare an Extension Agreement

**Other direct incidental costs:**

Costs for other direct incidental items not considered above to be established as incurred based on invoice cost plus ten (10) percent.